

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Gateway 1 Procurement Strategy Approval - LBS Network Procurement
Decision-maker	Cabinet Member for Finance, Modernisation and Performance
Earliest date when decision can be taken	28 March 2017
Key decision – Yes/No?	No
Date published on forward plan	N/A
Date sent to cabinet member	22 March 2017
Recommendation	<ol style="list-style-type: none"> 1. That the Cabinet Member for Finance, modernisation and performance approves the procurement strategy outlined in this report, to undertake a single supplier negotiation with London Grid Limited (LGL) for the provision of network services. This will include the wide area network (WAN) data connections, broadband connections, and the voice use-age service, for an estimated contract cost of £3,600,000 over the term of the contract. The annual contract cost is estimated at £720,000. The proposed cost will also include the upgraded wide area network data service connections, and the addition of new internet resilience. 2. That the Cabinet Member for Finance, modernisation and performance notes that this is to be a five year contract to commence on the 1 April 2017 and to expire on the 31 March 2022. There is flexibility to remove some services within the term dependent upon progress with the shared service. The annual cost will reduce in line with the services removed.

	<p>3. That the Cabinet Member for Finance, modernisation and performance notes that the contract costs are variable being based partly on telephone call charges, which will fluctuate with usage, and that future changes to requirements may influence the cost. Further that there will also be additional one-off costs from moves, adds and changes to the estates which have traditionally cost approximately £30,000 per annum.</p> <p>4. That the Cabinet Member for Finance, modernisation and performance notes that this contract is estimated to save the council £223,573 over the contract period equivalent to £44,714 per annum.</p> <p>5. That the Cabinet Member for Finance, modernisation and performance notes that in the event of any slippage in this award, that Virgin Media Business will provide the services as detailed in this report under the roll over arrangements until the Gateway 2 is implementable. If the Gateway 2 is approved then the service will be provided under the LGL arrangements from 1 April 2017.</p>
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ORIGINATING AUTHOR'S DETAILS

(Officers to complete this section prior to issuing to cabinet member)

Lead officer)	Mark Compton James, Head of IT
Report author	David Hatley, ICT Contract Manager
Contact Number	020 752 51294

PART B

(Cabinet member to complete this section)

DECISION(S)	
	As set out above

REASONS FOR DECISION	
	As set out in report

ALTERNATIVE OPTIONS CONSIDERED	
	As set out in report

REPRESENTATIONS RECEIVED

None

ADDITIONAL ADVICE RECEIVED

None

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

None

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

~~I approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed.....*Tom Wym*..... Dated.....*28/3/17*.....

Cabinet Member

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7221.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.